

Math Skills Upgrade Training
NOTICE

Math skills upgrade training is being offered for the weeks of December 7 and December 14, 2009. The training will be held Monday thru Thursday, from 1:00 PM to 3:00 PM at the Empire Mine – Six Sigma Conference Room. On Friday, December 18 at 1:00 PM employees who have completed the training will have the opportunity to take the shop calculation test.

If you have taken and failed the shop calculation test in the past, you may sign up for this training. If you have been working as a craft helper and plan to take a craft test in response to a future posting and would like to upgrade your math skills, you may also sign up for this training. The class size will be limited to 20; thus, if more than 20 are interested, the most senior 20 employees will be afforded this training opportunity.

To be considered, please contact Michelle Maniko at extension 3721 by Tuesday, December 1 at 3:00 PM. You will be advised not later than Friday, December 4 whether you will be afforded the training.



Kim D. Alanko
Section Manager-Labor Relations

11/25/09